

MEMORANDUM OF RECORD
TOWNSHIP MEETINGS

Due to the unprecedented onset of Covid-19, Governor Pritzker issued Executive Order 2020-07 encouraging public bodies to postpone public business when possible. As a result and, with unanimous consent of the Board of Trustees, both the April and May regular Township meetings were cancelled.

However, claims (bills) normally reviewed at the April meeting were electronically approved by the Board. In addition, claims to be approved at the May 2020 meeting were approved in the following manner. On May 14, each Trustee personally visited the Township building where they reviewed and signed both the April and May claims.

As the current year's budgets for both the Township and the Road District, as well as the financial statement for the period ending March 31, 2020, had not yet been approved, copies of both documents were provided to each Trustee for their review pending approval at the next "in-person" meeting. In addition, financials for the months of April and May 2020 were handed out.

Also during those visits, the Trustees reviewed the minutes from the March 2020 meeting and signed the minutes book to document their approval.

Lastly, on April 7, 2020 Governor Pritzker signed Executive Order 2020-22 addressing the Annual Town Meeting original scheduled for Tuesday, April 14, 2020. That order stated in part "The provisions of the Township Code 60 ILCS 1/30—5(a) and 30-5(b) requiring that each township's annual meeting for calendar year 2020.....be suspended through the duration of the Gubernatorial Disaster Proclamation" As result and, by order of the Townships of Illinois, the Annual Township Meeting was cancelled until such time as restrictions had been lifted.